

DEFENSE LOGISTICS AGENCY HEADQUARTERS

8725 JOHN J. KINGMAN ROAD FORT BELVOIR, VIRGINIA 22060-6221

IN REPLY REFER TO

JUN 29 2005

GENERAL ORDER NO. 5-05

I. AUTHORITY: Approval of the Director, Defense Logistics Agency (DLA).

II. REFERENCES:

A. HQ DLA General Order No. 2-04 dated May 30, 2004.

B. HQ DLA General Order No. 5-04 dated September 28, 2004.

C. Payroll Centers of Excellence Concept of Operations (CONOPS) dated April 25, 2005.

III. Pursuant to cited authority and effective June 26, 2005, the transformation concept affecting the payroll services of the Defense Automation and Production Service (DAPS) will take place. The payroll services of DAPS, with the exception of local payroll systems communications, submission of security access forms, coordinating local realignment efforts, acceptance of local union payroll documents (if required), and maintenance of payroll forms currently performed at the present location of DAPS, is realigned to the Defense Distribution Center Financial Operations.

IV. Administrative service and support will be provided by HQ DLA Organizations and DLA Field Activities, as appropriate.

FOR THE DIRECTOR:

ELLA E. STUDER

Director

DLA Enterprise Support